



401(k) Savings Plan

Cook & Boardman is committed to helping you prosper throughout your career and in retirement. The company provides a 401(k) Savings Plan – administered by Fidelity – that offers contribution and investment options designed to help you plan ahead and save for the future.

Newly hired associates may begin participating in the 401(k) on the first day of the month following 60 days of employment. Associates are 100% vested immediately and may choose among a wide range of investment options.

Make the most of your savings by taking advantage of the company match. **Cook & Boardman matches dollar for dollar on the first 2%, then \$.50 cents on the dollar from 3-5%. If you put in 5% you will receive the full 3.5% employer match, for a total savings of 8.5%.** This is truly FREE money, don't miss your chance to receive it, all while saving for the future!

Getting started takes three simple steps:

1. Decide how much to contribute. Save what you can now and increase over time. Small amounts can really add up over time. The important thing is to save what you can afford — and get started as soon as possible.
2. Choose how you want to invest your savings. Select where you want to invest your contributions. You can select from among a range of options available. Full details are available online.
3. Enroll online with Fidelity. Go to www.401k.com to complete your enrollment, or you call and enroll over the phone at 866-697-1036. If it is your first time enrolling, click on the link in the top right corner "Register as a New User."

Associates may also contact HR@cookandboardman.com for any questions.